

Annapolis Friends Monthly Meeting (AFM)
Meeting for Worship with Attention to Business (MfW wAtB)
11th Month, 5th Day, 2023
(11/5/2023)
Meeting Minutes – Approved

Note: The MfW wAtB was conducted from the meetinghouse in person and with participants using Zoom.

Present at the meetinghouse: Karen C. (clerk), Martha B., Martha L., Jeanne W., Marcia O., Kathleen H., Nan E., Jack H., Ellen M., Jean C., Kathy T., Dan C., Susan D., Kim F., Ani W., Nancy Jo S., Cairn K., Barb T., Stephen P., Marjorie K., Phil C., Margaret H., and Bonnie P.

Present on Zoom: Arielle J. (recording clerk), Ann R., Minette C-S., Margaret C., Will C., Jonathan H., Lisa H., Larry M., Albert B., Patricia R., Phyllis S., Pat S., Diane S., and Ria H.

9:00 am Opening: The clerk displayed queries from Baltimore Yearly Meeting's Faith and Practice: The Peace Testimony while we settled into silent centering worship.

- Do you provide religious education, including study of the bible and of Friends' history and practices, in your Meeting? Do you ensure that schools under the care of Friends exemplify Friends' principles? Do you support and strive to improve the public schools?

The clerk reviewed the meeting's agenda and the AFM Anti-Racist queries for use in our discernment and additionally provided a reminder of best practices for the hybrid meeting and for Friends attending on Zoom.

Agenda:

1) Nominating Committee:

- a) On behalf of Nominating Committee, Martha B. shared a first reading of the 2024 slate from the ongoing hard work of the committee including Martha B., Barb T., Cairn K., Nancy Jo S., and Margaret H. along with a summary of this year's efforts including a survey to review Friends' availability and opportunities, a hosted potluck, and an informal informational gathering. **The first reading is attached.**
- b) Highlights from the slate include:
 - i) New categories: roles, and working groups
 - ii) A few new things set aside
 - iii) Noted vacancies including P&SC committee clerk, co-treasurer, and additional places
- c) Friends approved a recommendation to rename the Nominating Committee the Gifts and Leadings Committee
- d) Additionally, the committee shared a recommendation to combine Ministry and Worship committee and Pastoral Care committee to create the Ministry and Pastoral Care committee which will again also include adult religious education.
 - i) Clerks from both committees have expressed their comfort with that recommendation given some upcoming vacancies and ongoing workload.

- ii) Friends discussed the recommendation, sharing some concerns about the workload that would be seen if combined, as well as potential issues with adopting a yearly meeting's system as a monthly meeting. However, Friends also shared that this is a timely change and suggested it be a temporary solution, along with excitement about new possibilities and resources as a result of combining the two.
- iii) Friends approved the recommendation for the upcoming year as a one year trial, to report back at the end of the year.

2) Meetinghouse and Land (MH&L):

- a) On behalf of MH&L, Kim F., shared a report on the meetinghouse rental use
 - b) For context, we haven't raised rental prices since 2019, however our operational costs have gone up so after careful review and research, the committee will be raising our rental rates. **New rental rates are attached.**
 - c) Friends shared in discussion about our current policies and rental usage and the committee will proceed
 - d) Additionally, the committee brought forward a request to purchase a cart for the mesh folding chairs for ~\$1,250 which will provide more space for meetinghouse usage and replace older pieces.
 - i) Friends approved the purchase of the chair rack
- 2) Lastly, an announcement was shared about the upcoming workday which will be next Saturday November 11th from 9-12. Friends are encouraged to come to help with the daffodil planting project and lunch will be provided afterward.

3) Stewardship and Finance (S&F):

- a) Wes J. shared a report of 2024 budget broken down into 2 pages: the operating budget and status of designated funds.
- b) Friends requested some clarity on specific funds, transfers, and accounts, along with some concerns, and Wes, along with Karen gave some additional detail and further discussions and decisions to be made.
- c) **The report is attached.**
- d) Friends are asked to review the budget and if they see any discrepancies or issues with #s please let the committee know so they can update for December.

Closing

The clerk closed the MfW wAtB with a moment of silence.

The recording clerk will send the approved meeting minutes to the AFM-Announce email list before the next MfW wAtB on December 3rd, 2023.

Respectfully submitted,

Arielle J., Recording Clerk
recording-clerk@annapolisfriends.org

ATTACHMENTS:

- First reading of 2024 slate of nominees
- 2024 rental rates
- Preliminary 2024 budget

Nominating Committee Report to Meeting for Business November 5, 2023

Committee: Martha Baer (clerk), Margaret Holmes, Cairn Krafft, Nancy Jo Steetle, Barb Thomas

Nominating Committee brings the attached first reading of the **Officers, Committee Members and Representatives Slate for 2024** for your careful review and consideration. We request that you review the slate thoroughly.

- Please consider if there is a vacancy you might be willing and able to fill. There is support within our community if you are willing to stretch into something new.
- If you notice an error, please be in touch with one of the Nominating committee members so we can correct the error.

At the November Meeting for Worship with Attention to Business, Nominating Committee will bring for approval **the recommendation to combine the Ministry and Worship committee with the Pastoral Care committee and rename the new committee “Ministry and Pastoral Care”**. This will help streamline the number of committees that need members and bring more shared energy across both of these important functions. The new name parallels the committee within Baltimore Yearly Meeting.

The slate itself will be brought for a second reading and final approval at the December Meeting for Worship with Attention to Business.

First Reading - Annapolis Friends Meeting
Officers, Committee Members, and Representatives Slate for 2024
presented by Nominating Committee, November 5, 2023

Committee positions are volunteer with nominal two-year terms beginning in January - e.g., (24) means that a member will serve starting in January 2024 and complete the term in December 2025; (23) means that a member began in January 2023 and nominally has one more year in the 2-year term. A term in which a member has served as clerk of an AFM committee or subcommittee is designated by an underline. Committees serve as support and resources for the subcommittees and liaisons listed under them.

Clerk [AFM member]: Karen Cunyningham (23)

Co-Treasurer: Dot Walizer (20)(22)(24)

Recording Clerk: **Phil Caroom** (24)

Asst. Clerk [AFM member]: Ellen McBride (23)

Co-Treasurer: **VACANT**

Recorder: Karen Cunyningham (17)(19)(21)(23)

CHILDREN'S RELIGIOUS EDUCATION COMMITTEE (CREC)

Clerks: Committee

Members: Nancy Jo Steetle (20)(22)(24), Martha Lurz (20)(22)(24), Sylvia Oliva (22)(24), Wes Jordan (24)

Roles (Committee Appointed):

- **Nursery Coordinator - VACANT**
- Homeschooling: Clerk - Kimberly Benson (since 2011)

COMMUNICATIONS

Clerk: Ellen McBride (21)(23)

Members: Sheryl Grier (22)(24), Wes Jordan (21)(23), Carl Benson (21)(23), Larry McNeely (22)(24), Marjorie Kehoe (23), Jon Hall (23), Alison Barrett (24)

Roles (Committee Appointed):

- Web Manager - Sheryl Grier
- Email List Managers - Doug McClelland, Wes Jordan, Ellen McBride
- Calendar - Mary Barbera
- Directory Coordinator - Wes Jordan
- Zoom Hosting - Alison Barrett, Phil Caroom, Cairn Krafft, Larry McNeely
- Blended Roles Coordinator- - Alison Barrett
- Social Media Coordinator - Jennifer DeLorge McKeown
- Technical Support Person - (hired)

LIBRARY

Co-Clerks: Martha Lurz (17)(19)(21)(23), Betty Sue Salvia (23, 24)

Members: Susan Dapkunas (15)(17)(19)(21)(23), Alison Barrett (23), Tom Wolfe (24)

Subcommittee:

- Friends Writing Together: Facilitator - Mary Barbera (22)(24)

MEETINGHOUSE & LAND

Co-Clerks: Kim Finch (15)(17)(19)(21)(23), Jeanne Ward (20)(22)(24)

Members: Doug McClelland (12)(14)(16)(18)(20)(22)(24), Ron DeAbreu (16)(18)(20)(22)(24) +3

Subcommittees:

- Hospitality – Clerk: Stephen Poe (23, 24), Minette Clarke-Swindle (24)
- Building Use Coordinator (BUC) - Barb Thomas (23), **back up?**

Working Group: Convener?

- Green Team/Climate Stewards(?) - Connie Hutson, Sylvia Oliva, Kim Finch, Marjorie Kehoe, Jean Christianson, Fran Palmeri, Kathy Trimmer, Christine Campbell

MINISTRY & PASTORAL CARE (again including Adult Religious Education)

Co-Clerks [RSF member]: Martha Baer (23, 24), Barb Thomas (24)

Members: Diane Shandor (23), Stephanie DeAbreu (21)(23), Beth Chandler (22)(24), Joe Miller (23), Judy Brown, Lisa Hall (24)

Roles (Committee Appointed):

- Greeters/Conveners - Susan Dapkunas, Jean Christianson, Diane Shandor, Judy Brown, Barb Thomas, Martha Baer
- 5th Night Light - Mary Barbera
- Memorial Garden - Mary Barbera

Working Groups:

- Helping Hands Care Team - Coordinator: Barbara Thomas
- Welcome Light - Patty Robinson

Liaisons:

- BYM & Interchange - Barb Thomas
- Quarterly Meeting - Canby Robertson
- Quaker History & Heritage - Kim Finch
- Silent Retreat - Jean Christianson
- Deconstructing Racism - Jean Christianson
- FUM, FGC, FWCC - Ann Riggs

NOMINATING (GIFTS AND LEADINGS)

Clerk: Martha Baer (23)

Members: Barb Thomas (19)(21)(23), Margaret Holmes (23), Nancy Jo Steetle (23) **+1**

OUTREACH

Co-Clerks: Bonnie Peregoy (23), Cécile Taylor (19)(21)(23)

Members: Christina Fiedler (23) **+2**

Role (Committee Appointed):

- 5th Sunday Worship Sharing - Fran Palmeri

PEACE & SOCIAL CONCERNS

Clerk: **VACANT**

Members: Mary Dadone (17)(19)(21)(23), Susan Dapkunas (21)(23), Ria Hawkins (22)(24), Jack Hogsten (23), Jennifer DeLorge McKeown (24), Nathan Shroyer (23), Phil Caroom (20)(22)(24), Kathy Trimmer (24), Margaret Holmes (24)

Role (Committee Appointed):

- Retrospective and Restorative Justice and Racial Reconciliation Collaboration – Convener: Phil Caroom

Working Group:

- Afghan Family Initiative – Convener: Jo Anna Schneider

Liaisons:

- FCNL - Amy Southwick
- MAJR Representative - Phil Caroom
- ACT - Mary Dadone

QUAKER MARKET COMMITTEE

Clerk: Cairn Krafft (12)(14)(16)(18)(20)(22)(24)

Members: Margaret Holmes (07-17)(19)(21)(23), Jean Christianson (14)(16)(18)(20)(22)(24), Ruth Slavin (16)(18)(20)(22)(24), Al Baumann (19)(21)(23), Martha Lurz (20)(22)(24), Canby Robertson (20)(22)(24), Karl Richmond (21)(23), Jo Anna Schneider (23), Alison Barrett (23), Marjorie Kehoe (24)

STEWARDSHIP & FINANCE

Co-Clerks: Jack Lahr (24), **VACANT**

Members: Phyllis Singer (16)(18)(20)(22)(24), Larry McNeely (23) **+2**

Ex officio: Co-Treasurer(s): Dot Walizer (20)(22)(24), **VACANT** (Karen Cunnyngham assists in interim)

TRUSTEES [RSF members]

Clerk: Patty Robinson (23)(24)

Members: Wes Jordan (15)(17)(19)(21)(23), Karen Cunnyngham (18)(20)(22)(24)
Dot Walizer (23) **+1**



Available to hold committees in the Light during meetings: Jean Christianson

Set aside for now:

- Quaker Dudes
- Ad hoc Building for the Future Committee
- Peace & Justice Center
- Friends Wilderness Center - Liaison
- Interfaith Outreach - Liaison (e.g., New Year's program)
- AFSC - Liaison
- Light House Inc.- Liaison

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ACKNOWLEDGEMENT of Annapolis Friends serving on

Baltimore Yearly Meeting Committees or as BYM Reps to Quaker Groups:

- Reparations Working Group and Peace and Social Concerns: Phil Caroom
- BYM Faith & Practice, Friends General Conference Central Committee: Ann Riggs
- Ministry and Pastoral Care: Barb Thomas
- Friends Supporting Friends Working Group: Martha Baer
- Indigenous Affairs: Kimberly Benson
- Unity with Nature: Carl Benson
- Rep. to Friends Committee on National Legislation: Kallan Benson
- American Friends Service Committee Corporation: Bethanne Bruninga Socolar
- Rep. to Interfaith Action for Human Rights: Jack Lahr
- Quaker Burial Ground: Phil Caroom, Jeanne Ward, Joe Miller, Tim Mullady
- Nuts and Bolts Chesapeake Quarter: Canby Robertson

Pricelist

2023	NON-PROFIT (501C3) RATE		STANDARD RATE	
ROOM	Each 2-hour segment (up to 6 hours)	Over 6 hours or all day	Each 2-hour segment (up to 6 hours)	Over 6 hours or all day
Multi-Purpose Room	\$70	\$230	\$100	\$365
Classroom	\$45	\$125	\$65	\$210
Exclusive use of building and grounds (does not include Office and Library)	\$140	\$525	\$200	\$690
Tents (each)	\$25	\$25	\$25	\$25

2024	NON-PROFIT (501C3) RATE		STANDARD RATE	
ROOM	Each 2-hour segment (up to 6 hours)	Over 6 hours or all day	Each 2-hour segment (up to 6 hours)	Over 6 hours or all day
Multi-Purpose Room	\$100	\$350	\$150	\$500
Classroom	\$50	\$160	\$75	\$250
Exclusive use of building and grounds (does not include Office and Library)	\$175	\$550	\$225	\$700
Tents (each)	\$25	\$25	\$35	\$35

Annapolis Friends Meeting

	2022 Actual	2023 Budget	2023 Actual as of 10/31	2024 Budget
Income				
Contributions	55,234	49,895	28,255	55,169
Rentals	7,137	8,000	10,031	13,000
Interest, Dividends		0	1,709	4,000
Other		0	200	
Total Income	62,371	57,895	40,195	72,169
Expenses				
Committee activities				
CREC	0	500	0	500
Communications *	0	250	1,392	7,250
Library	293	400	100	400
Meetinghouse and Lands	29,330	22,500	17,030	28,440
Ministry and Worship	0	300	0	300
Outreach	95	950	653	750
Pastoral Care	174	500	0	500
Peace and Social Concerns	3,400	3,400	3,400	3,400
Quaker Market	180	600	268	600
Stewardship and Finance	0	1,255	0	1,255
Independent Designated Funds	992	10,292	10,292	10,515
Quaker Causes	4,321	4,322	4,322	4,419
Apportionment	12,625	12,626	8,418	13,841
Total Expenses	51,410	57,895	45,876	72,169
Net	10,961	0	-5,681	0

* Transfer of \$4,000 from Committee Contingency to Communications to cover cost of tech help approved at 6/2023 business meeting

Notes:

- 2024 Interest and Dividends includes Friends Fiduciary Corp distribution (does not include unrealized gains/losses)
- Ministry and Worship includes \$250 for Quaker Burial Ground
- Outreach includes festival fees, internal expenses, \$100 GAIN dues.
- P&SC includes \$2000 for Lighthouse and \$1,400 to split ACT membership with NAACP
- Quaker Causes is 8% of last full year's contributions

Approximate bank account balances (10/31/2023)

BB&T CD	101,370
BB&T Checking	59,728
Capital One	106,080
Friends Fiduciary	124,190
	<u>391,368</u>

Annapolis Friends Meeting

Designated Funds	2022	2023 (as of 10/31)			2024		Fund Target
	Year End	Additions	Expenditures	Balance	Proposed transfers	Year Begin	
Peace and Social Concerns							
Emergent Social Concerns	3,284	1,080	-2,565	1,799	1,105	2,904	2% of 2022 contributions
Peace & Justice Center	2,928			2,928	0	2,928	None
Retrospective and Restorative Justice		12,532		12,532	0	12,532	None
Meetinghouse and Land							
Building Fund	194,718			194,718	5,000	199,718	add \$10,000 each year
Capital Improvement	27,131		-2,001	25,130	5,000	30,130	varies based on needs
Capital Replacement*	56,017	39,819	-51,076	44,760	5,000	49,760	add \$10,000 each year
Memorial Garden	2,410			2,410		2,410	2,000
CREC							
Young Friend's Opportunity	505	1,495		2,000	0	2,000	2,000
Camping	970	1,530		2,500	0	2,500	2,500
Pastoral Care							
Suffering & Individual Emergency**	6,171		-3,671	2,500	2,500	5,000	5,000
Ministry and Worship							
Embraced Ministry	2,000			2,000		2,000	2,000
Stewardship & Finance							
Adult Scholarship	343	2,157	-100	2,400	100	2,500	2,500
Committee Contingency***	15,049	3,441	-300	18,190	-8,190	10,000	10,000
Trustees							
Founder's Fund	10,921	11	-10,932	0	0	0	None
Total Designated Funds	322,447	62,066		313,867	10,515	324,382	

* Capital Replacement Fund 2022 Year End Balance includes \$10,000 from 2022 surplus. 2023 income includes insurance claim.

** Suffering and Individual Emergency Fund 2023 Expenditures include \$1,171 internal transfer.

*** Committee Contingency Fund 2022 Year End Balance includes \$7,752 from 2022 surplus.